



# REGISTER OF COMMISSIONERS FOR OATHS

## CONSULTING THE REGISTER

To locate a commissioner for oaths or to check if a commissioner for oaths is, or was, authorized to administer oaths on a specific date, you can consult the register of commissioners for oaths via the Internet.

The register contains the names and contact information of all the commissioners who have agreed to make the information public. For commissioners for oaths residing in Québec, the search is based on proximity to the postal code you enter. A list of commissioners outside the province is also available.

To check whether a commissioner for oaths is, or was, authorized to administer oaths on a specific date, you will need the commissioner's number, the judicial district and the date of the oath.

### FOR MORE INFORMATION

#### Register of commissioners for oaths

**WEBSITE:** [www.assermentation.justice.gouv.qc.ca](http://www.assermentation.justice.gouv.qc.ca)  
**E-MAIL:** [services@assermentation.justice.gouv.qc.ca](mailto:services@assermentation.justice.gouv.qc.ca)

**PHONE:**  
Québec City and surrounding area: **418-643-5140, option 2**  
Toll-free: **1-866-536-5140, option 2**  
Teletypewriter: **514 864-9373**

**ADDRESS:**  
Direction des registres et de la certification  
1, rue Notre-Dame Est, bureau 7.07  
Montréal (Québec) H2Y 1B6  
Fax: 514 864-4867

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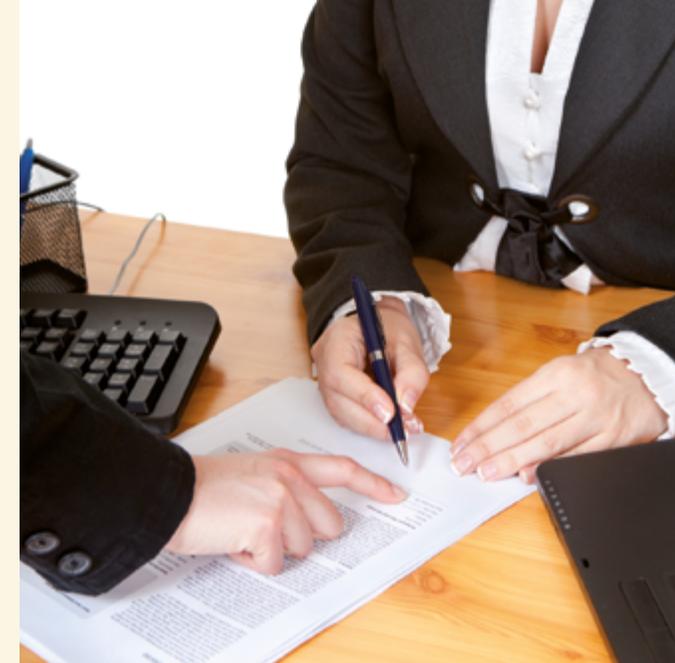
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SERVICE**



## COMMISSIONERS FOR OATHS

To make a sworn statement concerning a proceeding or document intended for use in Québec, you must contact a commissioner for oaths.<sup>1</sup> However, the commissioner cannot be a member of your immediate family (father, mother, brother, sister, spouse or child).

The commissioner for oaths may charge a maximum fee of \$5 for each oath, but in some cases will not charge any fee.



If you are looking for someone to administer an oath, or if you want to check whether a person is, or was, authorized to administer oaths on a particular date, you will be able to find the information you need on the website of the Register of Commissioners for Oaths, just a few clicks away.

**This public register contains the name of commissioners for oaths appointed by the Minister of Justice to administer oaths.**

## OATHS

An oath, also known as a “declaration on oath”, is an important act. It adds strength to a declaration, since the person making the declaration formally states that it is true.

A person who makes a false declaration under oath may be charged with perjury, a criminal offence.

## RESPONSIBILITIES OF A COMMISSIONER FOR OATHS

The only responsibility of a commissioner for oaths is to administer the oath. The commissioner does not have to check the contents of the document on which the oath is sworn. You, as the person making the oath, must be sure of the contents of the document.

However, the commissioner may refuse to administer an oath if

- the document is not in the required form, is visibly incorrect or contains gratuitous or offensive statements;
- the person making the oath does not appear able to express his or her wishes.

<sup>1</sup> Some other people, including lawyers, notaries, municipal mayors and councillors, are authorized to administer oaths by reason of their office, but are not listed in the register.

## STEPS IN MAKING AN OATH

You must be present in order to make an oath. An oath made by phone or E-mail is not valid.

01. When you make your oath, the commissioner for oaths will ask you to declare under oath that everything in the document presented is true.
02. Once you have made your oath, the commissioner will ask you to sign the document **in his or her presence**. If you have already signed, you will be asked to sign again.
03. The commissioner for oaths will indicate the time and place of the oath, and then add his or her signature, title and commissioner’s number.